the project management training company

FACT SHEET



LEADING PROJECT TEAMS

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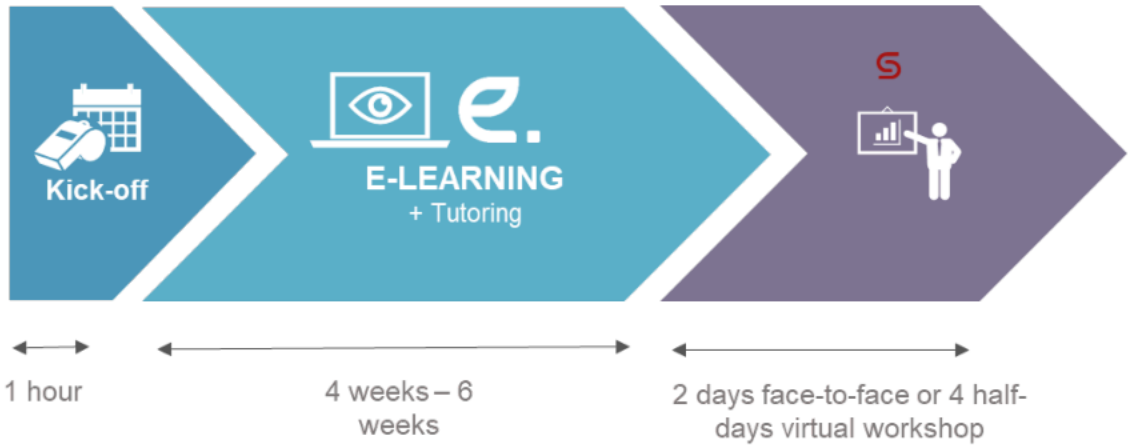
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DESCRIPTION

In recent years, project management standards increasingly focus on the social competences of project managers – without neglecting the technical skills. Project managers must be able to handle projects also from a managerial and leadership aspect. Project stakeholders and team members require attention and adequate treatment.

The blended-learning training “Leading Project Teams” is targeted towards project managers who lead project teams. The course deals less with project management techniques, but focuses on the leadership skills which a project manager needs to successfully end a project. With the help of a variety of exercises and case studies, the project managers build up their leadership skills and learn how to react in different situations.



The training includes the following components:

The **kick-off**, which marks the official start of the training, takes place online and is led by the trainer. This short one-hour session allows the trainer to explain the different phases of the training, give an introduction to the use of the e-Learning tool, address all open questions from participants as well as engage the learners to commit to the completion of the e-Learning modules.

The **e-Learning** allows the learners to acquire the knowledge, the basic tools, techniques and procedures in a self-study phase of 4 to 6 weeks. In short, it enables the acquisition of the basics required for the participation in the subsequent workshop where the focus is given to dynamic interaction between participants and application of the theory acquired during

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the individual phase. The learners do the e-Learning autonomously but are not alone, as they are guided by the teletutor, which is the same trainer as for the workshop.

During the **workshop**, the course participants learn how to apply the acquired knowledge through a series of group exercises and discussions. The workshop does not focus on the review of the e-Learning theory. On the contrary, it creates a direct link to issues encountered in the participants' working environment as well as applying the lessons learned to specific situations within the project management setting. Participants will have the opportunity to use our Project Simulation SimulTrain®.

DELIVERY

Our trainers have 10+ years of experience not only in the delivery of PM trainings, but also in doing project. Training can be held in English, German, French and other languages on demand. We also have the necessary experience and expertise to customize training contents and adapt to company-internal methods.

CONTENT

The course covers among other, the following topics :

- Teambuilding
- Leadership, situational leadership
- Local and virtual teams
- Communication
- Conflict management and problem solving
- Motivation, delegation, team work
- Empowerment
- Reporting for decision making
- Constant improvement
- Negotiation
- Stakeholder management

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TARGET AUDIENCE AND OBJECTIVES

Target audience :

This training program addresses project managers who lead a project team and representatives of the PMO, or program or portfolio managers.

Objectives :

- At the end of this course, learners will be able to :
- understand the importance of soft skill factors in project management (such as leadership, team development, motivation, delegation, etc.);
- apply particular managerial and leadership skill,
- know about the challenges, risks, and success factors of projects;
- react to difficult situations.

DURATION AND ACCREDITATIONS

9 hours self-paced learning and 2 days of training.

All our courses are PMI® or IPMA® registered.

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